

APPLICATION FORM QALP01



Commercial Parking Access on Monthly
Account for Operator of Passenger
Service Vehicles (PSVs) at Queenstown
Airport

Name: _____ ('the Operator')

Address: _____
(postal) _____

Contact: _____ (name) _____ (position)

Phone: _____ (office) _____ (mobile)

Email: _____

Fax: _____

No. Access Cards applied for: _____ (attach schedule showing requested Access Card naming. If no schedule is supplied, Access Cards will be named Card 1, Card 2,... etc)

The Operator wishes to apply to Queenstown Airport (QAL) for the number of Access Cards recorded above, at a unit cost of \$25 plus GST, to be used on a monthly account basis for the operation of the parking control devices that restrict access to, and from, Queenstown Airport's Commercial Parking Area.

The Operator accepts that the application is on the terms and conditions recorded within this form together with its attachments.

Term and Conditions for issuance of Queenstown Airport Commercial Parking Access Cards

1. The Operator is responsible for the conduct of its employees, drivers and agents at Queenstown Airport.
2. QAL may issue and, from time to time, amend Codes of Conduct to govern PSVs at Queenstown Airport.
3. The Operator's PSV drivers must comply with all Acts, Regulations, Bylaws, Rules, Provisions and Codes of Conduct which govern PSVs at Queenstown Airport.
4. PSVs operating at Queenstown Airport must be in an excellent state of repair, appropriate to purpose and well presented.

5. The Operator's employees, drivers and agents must be well groomed and act at all times as if an ambassador for Queenstown Airport.
6. The Operator's employees, drivers and agents must promptly abide by the lawful directions of Police and QAL staff and its authorised agents.
7. While at Queenstown Airport, the Operator must ensure that passengers carried to, and from, Queenstown Airport by their PSVs have ready access to an individual fluent in both the English language and the dominant language of the PSV's passengers.
8. A PSV driver must present their Access Card for inspection at the request of Police or QAL staff and agents.
9. PSVs may only gain access to, and exit from, Queenstown Airport's Commercial Park by way of the correct activation of installed parking control devices.
10. In the event of an Access Card being lost, damaged or no longer required, the Operator must immediately advise QAL Administration. The Operator remains liable for all obligations associated with the Access Card until QAL Administration receives such advisement.
11. QAL may, at its sole and unfettered discretion, and without prior notice, cancel, suspend or otherwise restrict the access to its Commercial Park. Where QAL exercises its rights under this paragraph, the Operator accepts that there shall be no compensation payable by QAL.
12. QAL may, at its sole and unfettered discretion, and without prior notice, cancel or suspend the operation of any Access Cards issued pursuant to this Application. Where QAL exercises its rights under this paragraph, the Operator accepts that there shall be no compensation payable by QAL.
13. The Operator indemnifies QAL for any damage to QAL property, and any claim or liability against QAL in favour of a third party that, arises from any action, or inaction, of the Operator, and its employees, drivers and agents that contravene the terms of this application.

Monthly Payment of Account

1. QAL will provide the Operator with a monthly invoice supported by a detailed billing report to the address recorded on this application. The detailed billing report will show dates and times for Access Card usage.
2. Monthly accounts attract a minimum monthly charge of \$50 plus GST for any month in which an Access Card is used.

For clarity, if none of the Operator's Access Cards are used during a calendar month, the minimum monthly charge will not be incurred. In the event that any one of the Operator's Access Cards is used during a calendar month, the greater of the minimum monthly charge or charges for actual usage will apply.
3. Monthly invoices are due for payment on the 20th of the month following the date of invoice. Failure to pay invoices by due date may result in the suspension or termination of Access Cards and monthly account privileges.
4. Any costs incurred by QAL in the collection of overdue amounts owed to QAL by the Operator are recoverable in full from the Operator by QAL.
5. Rates for the use of Commercial Parking Access Cards are recorded in the attached Rate Schedule and are subject to periodic review by QAL. Alteration of rates will be communicated to Operators with valid Commercial Parking Access Cards and by display on Queenstown Airport's Website prior to the altered rates being applied.

Attachments

1. Plan of Queenstown Airport Commercial Parking Area (*QAL supplied*)
2. Rate Schedule (*QAL supplied*)
3. Code of Conduct (*QAL supplied*)
4. Brief overview of Operator's business including expected frequency of use of Commercial Parking (*Operator to supply*)
5. Schedule showing requested naming of Access Cards (*Optional, Operator to supply*)

Signed for and on behalf of the Operator:

Signature: _____

Name: _____

Title: _____

Date: _____

Plan of Queenstown Airport Parking



Rate Schedule

Queenstown Airport Commercial Parking Area

\$5 per visit

Rates are exclusive of GST

Code of Conduct

This Code of Conduct for Queenstown Airport Commercial Parking Access Card Holders may be varied by QAL from time to time. This Code of Conduct applies only to holders of Queenstown Airport Commercial Parking Access Cards issued pursuant to application forms QALP01 and QALP02

1. All Commercial Parking Access Card holders must park courteously and obey signage in all areas of QAL property.
2. The Commercial Parking Area is not to be used for parking except as reasonably required for the picking up and setting down of passengers.
3. For the setting down of departing passengers, the timing of entry into the Commercial Parking Area must be reasonably aligned with the check in time for the passengers.
4. For the collection of arriving passengers, the timing of entry into the Commercial Parking Area must be reasonably aligned with the scheduled arrival time for the passengers.
5. Overnight parking is not permitted in the Commercial Parking Area.