

# Health, Safety and Security Commitment Policy



Queenstown Airport's vision is to achieve **Zero Harm** to those who visit and work within our airport community, including employees, contractors and visitors.

We are focused on developing a positive and collaborative Health, Safety and Security culture. A culture that is committed to playing a leadership role in promoting Health and Safety across the airport and recognised as a benchmark for Health, Safety and Security excellence. An important part in achieving Zero Harm is ensuring that all our managers, employees and contractors clearly understand their responsibilities for Health, Safety and Security.

## Queenstown Airport will:

- Take all practical and reasonable steps to provide and maintain a healthy, safe, secure and injury-free environment for employees, contractors and visitors
- Set high standards and expectations for Health, Safety and Security performance across the entire organisation
- Ensure engaged leadership and provide appropriate resources and processes to foster and support a culture of continuous improvement
- Engage with employees to allow them the opportunity to participate meaningfully in the development of a strong Health, Safety and Security culture
- Consult and work together with other organisations doing business at Queenstown Airport
- Measure, benchmark and regularly report on Health, Safety and Security performance
- Comply with all legislative requirements and industry standards

## It is the responsibility of each manager and contractor manager to:

- Inspire an open, honest and supportive Health, Safety and Security culture through active participation and personal leadership
- Ensure employees are provided with adequate training and use safe work practices to carry out all tasks and activities
- Facilitate Health, Safety and Security meetings, reviews, audits and discussions where employees can confidently raise safety concerns, where they will be listened to and where their concerns will be addressed
- Identify, assess, eliminate or minimise risks to the personal Health, Safety and Security of employees and others in the workplace
- Support and facilitate the early, accurate and open reporting of near misses and injury events, including providing feedback and follow-up to employees
- Play an active role in the rehabilitation of any injured team member
- Through personal practice and leadership, ensure compliance with all Health, Safety and Security policies and procedures

## It is the responsibility of all employees and contractors to:

- Demonstrate personal leadership by engaging in safe behaviour at all times and adhering to all procedures, rules and regulations relating to their work
- Adopt safe work practices that protect the Health, Safety and Security of themselves, other employees, contractors and visitors
- Report all near misses, accidents, injuries and Health, Safety and Security concerns promptly and accurately to an appropriate manager
- Actively participate in Health, Safety and Security meetings and discussions
- Participate in rehabilitation treatment to facilitate an early and sustainable return to work

Queenstown Airport regards the promotion of and adherence to this Policy as a priority for everyone who works at or has business at the airport. As such, this Policy applies to all Queenstown Airport employees, contractors and employees of contractors engaged to perform services on behalf of Queenstown Airport.

I appreciate your continued commitment to our Health, Safety and Security culture and performance.

Colin Keel  
Chief Executive